



Dear Colleagues

Effective Wednesday, November 1, [Real Estate Services](#) will move under Administrative & Business Services and will report to Associate Vice Chancellor, Rick Coulon.

Real Estate Services handles a number of important real estate issues including:

- Space lease planning
- Real property sales and/or purchasing
- Ground lease management
- Real Estate development and contract negotiation for nontraditional capital improvements with outside vendors
- Develop and negotiate licenses and other contract forms for property use and real property easements
- Provide internal and external consultation as it relates to all aspects of real estate issues
- Faculty home loan programs
- Provide assistance in developing grant proposals when grant-funded work will be conducted in leased space

Please help me in welcoming Real Estate Services to our A&BS team. This move strengthens existing partnerships and supports UCI's Strategic Plan specific to *Goal 4.4: Expand, build, and maintain an excellent physical infrastructure*. Please contact Rick Coulon (rcoulon@uci.edu; 949.824.5108) with any questions.

Sincerely,

Ronald S. Cortez, JD, MA
Vice Chancellor
Administrative & Business Services



[Administrative & Business Services](#)

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